

FINANCE AND ADMINISTRATION COMMITTEE
MONDAY, OCTOBER 5, 2020 5:00 PM
DIAL IN NUMBER (US) 1-312-584-2401 MEETING ID: 1378275#
OR
HTTPS://CALL.LIFESIZECLOUD.COM/1378275
PLEASE MUTE WHEN NOT SPEAKING

Call to Order (5:00 PM)

Members Present: Calandro, Comparato, D. Bost, Erbes, Peterson and Rendleman

Also present: Mitch Burdick, Robert Burns, Jennifer Lindsey, Orval Rowe, Kenton Schafer, Jeff Whitbeck, Bart Hagston, Gene Basden, Allison Mileur, Christine Snyder, Cindy Svanda, Tamiko Mueller, Liz Hunter, Thomas Kupferer

Approval of Minutes

- I. [20-5358](#) Approval of September 14, 2020 Minutes
A motion was made by Rendleman, seconded by Peterson, to approve the September 14, 2020 minutes as presented. The motion carried by unanimous vote.
- II. [20-5369](#) Approval of the October 1, 2020 Minutes
A motion was made by Erbes, seconded by Calandro, to approve the October 1, 2020 minutes as presented. The motion carried by unanimous vote.
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Chair's Report

Insurance

- III. [20-5359](#) Work Comp Update
No update was given for this agenda item.
- IV. [20-5360](#) Payment of Hope Trust Dental & Vision Claims in the amount of \$14,056.39
A motion was made by Rendleman, seconded by D. Bost, to approve payment of Hope Trust Dental & Vision Claims in the amount of \$14,056.39. The motion carried by the following vote:
Yes: 6 - Calandro, Comparato, D. Bost, Erbes, Peterson and Rendleman
- V. [20-5361](#) Payment of Hope Trust Medical Admin Claim in the amount of \$293,682.00
A motion was made by Calandro, seconded by Rendleman, to approve the payment of Hope Trust Medical Admin Claim in the amount of \$293,682.00. The motion carried by the following vote:
Yes: 6 - Calandro, Comparato, D. Bost, Erbes, Peterson and Rendleman
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Finance

- VI. [20-5362](#) Approval of On-Demand Claims in the amount of \$128,092.06
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The County Administrator noted that this month was a larger amount of On-Demand Claims than usual due to the Highway Department taking possession of a new dump truck earlier than expected, tourism quarterly payments, purging of old documents requiring special recycling pickups, and the State's Attorney office using the County credit card, which currently does not have to be approved by the County Administrator.

A motion was made by Peterson, seconded by Calandro, to approve the On-Demand Claims in the amount of \$128,092.06. The motion carried by the following vote:

Yes: 6 - Calandro, Comparato, D. Bost, Erbes, Peterson and Rendleman

VII. [20-5363](#)

Payment of Board Member Travel Expenses in the amount of \$2,901.71

A motion was made by Rendleman, seconded by Peterson, to approve payment of Board Member Travel Expenses in the amount of \$2,901.71. The motion carried by the following vote:

Yes: 6 - Calandro, Comparato, D. Bost, Erbes, Peterson and Rendleman

VIII. [20-5364](#)

IMRF Benefit Protection Leave

A motion was made by Rendleman, seconded by Peterson, to approve the IMRF Benefit Protection Leave for a court employee. The motion carried by the following vote:

Yes: 5 - Calandro, Comparato, D. Bost, Peterson and Rendleman

Abstain: 1 - Erbes

IX. [20-5368](#)

FY21 Budget

Through discussion of the FY21 Budget, the following adjustments were made: cut \$25K from the Coroner's budget, cut \$30K from the Sheriff's budget, cut \$5K from the State's Attorneys budget, and cut \$7K from the building and maintenance budget. Mueller questioned why the Jackson Growth Alliance was not give a budget for FY21 and Larkin replied that to help keep a flat or reduced budget, some items were cut, but JGA is welcome to come to the Board anytime during the year and request funds for a specific project. D. Bost commented that keeping a flat or reduced budget was a good start for the County, but that he would like to see the County do more to help lower property taxes and help citizens fix up dilapidated properties in the county. Rendleman commented that with the current cuts and reduced amount, he supported the budget.

Comparato and some department heads commented on the budget process this year. They noted it was a smooth and easy process and all thanked the County Administrator for her work with the budget preparation.

A motion was made by Calandro, seconded by Peterson, to approve putting the budget on file for a minimum of 30 days with a levy of 4.5%. The motion carried by the following vote:

Yes: 6 - Calandro, Comparato, D. Bost, Erbes, Peterson and Rendleman

X. [20-5365](#)

Cash Summaries by Bank

This item was an informational only item. Hunter did mention to the committee that this report reflected one distribution of property taxes.

XI. [20-5366](#)

Revenue by Department

This item was informational only.

Labor

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Old Business

New Business

Executive Session

Adjourn (5:35 PM)

Calandro moved and Erbes seconded to adjourn, motion carried.

DRAFT